

**Volunteers of America CEDC**  
**Ballington Academy for the Arts & Sciences**

October 20, 2020  
Telephonic Meeting

Board Present: Ms. Denise Garcia  
Ms. Kristi Harris  
Ms. Carla Kuhns

Board Absent: Dr. Anne McKenzie  
Ms. Elizabeth Villalobos (Leave of Absence)

Staff Present: Ms. Shannon Brandner (staff)  
Mr. Gerald McFadden (staff)  
Ms. Doreen Mulz (staff)

- I. **Call to Order:** Meeting commenced at 5:39 PM.
- II. **Approval of October Board Agenda:** A motion to approve the October Board agenda was made by Ms. C. Kuhns and seconded by Ms. D. Garcia, the motioned carried via roll call vote with 3 votes in favor.
- III. **Public Comment:** None
- IV. **Board Recruitment Dialogue:** Board had a detailed discussion that identified specific areas, strategies, and potential Board members along with next steps. Ms. Mulz will update a Board map and send to all Board members.
- V. **Revenue Generation & Cash Management 2020-2021:** Ms. Mulz updated the Board on the progress on cash flow solutions for the anticipated Spring Deferrals.
- VI. **Agenda Action Items:**
  - a) **Submission of SB 820 Growth Application for El Centro and San Bernardino:** A motion to approve the submission of the SB 820 growth application was made by Ms. K. Harris and seconded by Ms. D. Garcia, the motioned carried via roll call vote with 3 votes in favor.

**VII. Consent Agenda Action Items:**

- a) **Approval of September 22 & September 29 Minutes:** A motion to approve the September 22 and September 29 minutes was made by Ms. K. Harris and seconded by Ms. C. Kuhns, the motioned carried via roll call vote with 3 votes in favor.
- b) **Acceptance of August 2020 Financials El Centro and San Bernardino:** A motion to approve the financials was made by Ms. C. Kuhns and seconded by Ms. K. Harris, the motioned carried via roll call vote with 3 votes in favor.

**VIII. Board Discussion Items:**

- a) **Student Enrollment Census:** Board discussed enrollment and emphasized the importance of having a position dedicated to enrollment.
- b) **COVID Related Items:** The Board was provided an update in the latest impacts of COVID.
- c) **Board Officer Election Process (November):** The Board discussed a potential Board Officer slate to be brought forward for vote in November. Proposed slate is as follows:
  - Chair – Kristi Harris
  - Vice Chair – Denise Garcia
  - Treasurer/Secretary – Carla Kuhns
- d) **School Closure Public Statement:** Board reviewed proposed statement and agreed to its content.

**IX. Board Closing Comments:** None.

**X. Adjourn:** The Board adjourned to the public at 7:02 PM.

- **NEXT BOARD MEETING TIME: November 17, 5:30PM.**