

**Volunteers of America CEDC**  
**Ballington Academy for the Arts & Sciences**

May 26, 2020  
Telephonic Meeting

Board Present: Ms. Kristi Harris  
Ms. Denise Garcia  
Ms. Carla Kuhns  
Mr. Gerald McFadden  
Mr. Dilda McFadden

Board Absent: Dr. Ann McKenzie  
Ms. Elizabeth Villalobos (Leave of Absence)

Staff Present: Mr. William Anderson (staff)  
Ms. Shannon Brandner (staff)  
Ms. Doreen Mulz (staff)  
*Note Mr. Gerald McFadden after the Board Accepted Change in Role*

- I. **Call to Order:** Meeting commenced at 5:39 PM.
- II. **Approval of April Board Agenda:** A motion to approve the agenda was made by Ms. K. Harris and seconded by Mr. G. McFadden, the motion carried unanimously (4 votes in favor and done via roll call).
- III. **Public Comment:** None.
- IV. **Board Discussion Items:**
  - a) **Update on COVID Pandemic:** Ms. Mulz, Ms. Brandner, and Mr. Anderson shared updates with the Board on actions related to COVID since last meeting and plans for next steps.
  - b) **San Bernardino Petition Renewal Update:** Ms. Mulz shared the San Bernardino Charter Renewal was approved unanimously without conditions on May 19, 2020. The Board viewed the video presented at the Public Hearing.
- V. **Agenda Action Items:**

- a) **Approval of Resignation of CEDC Board Member:** In compliance with SB126, Mr. Gerald McFadden resigned as a member of the Board of Directors for CEDC effective May 26, 2020. Mr. Gerald McFadden will retain his position as President of CEDC. A motion to approve the resignation was made by Ms. C. Kuhns and seconded by Ms. D. Garcia, the motioned with 4 votes in favor and 1 abstention.
- b) **Approval of April Meeting Minutes:** A motion to approve the minutes was made by Ms. C. Kuhns and seconded by Ms. K. Harris, the motion carried unanimously (4 votes in favor and done via roll call).
- c) **Approval of Financial Reports:** Ms. Mulz presented the monthly financials for each school. A motion to approve the financials was made by Ms. C. Kuhns and seconded by Ms. D. Garcia, the motion carried unanimously (4 votes in favor and done via roll call vote).
- d) **Approval of CEDC Revised Bylaws:** A motion to approve the revised bylaws was made by Mr. D. McFadden and seconded by Ms. C. Kuhns, the motion carried unanimously (4 votes in favor and done via roll call vote).
- e) **Approval of Resignation of Current Corporate State Officers and Appointment of New Corporate Officers:** Ms. Mulz presented the proposed recommendation for the State officers. A motion to approve the slate was made by Mr. D. McFadden and seconded by Ms. K. Harris, the motion carried unanimously (4 votes in favor and done via roll call vote).
- f) **Approval of Avoidance of Conflict Policies:** Ms. Mulz presented the proposed policy. A motion to approve the policy was made by Ms. C. Kuhns and seconded by Ms. K. Harris, the motion carried unanimously (4 votes in favor and done via roll call vote).
- g) **Approval of Safety Plans for Ballington El Centro and Ballington San Bernardino:** Ms. Mulz presented the key components of the safety plans for both Ballington El Centro and Ballington San Bernardino. A motion to approve the plans was made by Mr. D. McFadden and seconded by Ms. K. Harris, the motion carried unanimously (4 votes in favor and done via roll call vote).
- h) **Approval of Updated CEDC and EHS CC PP Agreement:** Ms. Mulz presented the updated agreement noting the only change was the number of children served. A motion to approve the agreement was made by Ms. K. Harris and seconded by Ms. C. Kuhns, the motion carried unanimously (4 votes in favor and done via roll call vote).
- i) **Acceptance of Consolidated Audit:** Ms. Mulz shared the consolidated audit for CEDC and noted this is an administrative action. A motion to approve the consolidated audit was made by Mr. D. McFadden and seconded by Ms. C.

Kuhns, the motion carried unanimously (4 votes in favor and done via roll call vote).

- j) Approval of PPP loan:** Ms. Mulz presented the PPP loan and resolution to the Board. A motion to approve the PPP loan was made by Ms. K. Harris and seconded by Mr. D. McFadden, the motion carried unanimously (4 votes in favor and done via roll call vote).
- k) Approval of Preliminary Budgets for Ballington San Bernardino and Ballington El Centro:** Ms. Mulz presented the preliminary budgets for 2020-2021 for both schools. It was noted the budget plan was built around current information that is subject to change and thus a secondary budget will be brought to the board in July with updated fiscal plans. A motion to approve the preliminary budgets for both schools was made by Ms. K. Harris and seconded by Ms. D. Garcia, the motion carried unanimously (4 votes in favor and done via roll call vote).
- l) Approval of Management Service Agreement VOASW 2020-2021:** Ms. Mulz presented the service agreement between SW and CEDC for both Ballington San Bernardino and Ballington El Centro. A motion to approve the agreements for both schools was made by Ms. K. Harris and seconded by Ms. C. Kuhns, the motion carried unanimously (4 votes in favor and done via roll call vote).

**VI. Board Closing Comments:** The Board noted the importance of Board Recruitment.

**VII. Adjourn:** The Board adjourned to the public at 7:29 PM.

- **NEXT BOARD MEETING TIME: June 16, 2020: 5:30 PM**